



Memo

To: Teams attending out-of-town tournaments

From: Saskatoon Youth Soccer Inc. (SYSI)

Date: September 30, 2026

Re: Indoor 2026–27 Coach Certification Check Process

We want to provide an update regarding the process for verifying coaching certifications for teams attending out-of-town tournaments.

The public-access system that was previously available for checking coaching certifications has been discontinued. As a result, SYSI is adjusting our process to confirm staff listed on [Team Status Forms and Travel Permits](#) have the required certifications for their role and age group to be eligible to participate.

What Team Personnel need to do:

For each out-of-town tournament, team staff personnel will continue to be responsible for ensuring they have completed all [certifications required](#) by the tournament organizers and soccer governing bodies.

As part of SYSI's travel permit and roster check process, all team staff personnel listed on the submitted form(s) are encouraged to provide a copy of their locker certification transcript along with the Team Status Form and Travel Permit. Having team staff personnel submit their own transcript will help ensure that any missing or incomplete certifications can be identified early and addressed before the tournament. This transcript can be accessed on [the locker](#) via Profile → Certification.

If a sanctioned tournament requires a [Team Status Form](#) to be approved by the team's member organization, such a form must be submitted to SYSI with no less than **three (3) days'** notice prior to the tournament's stated deadline. For [Team Status Form](#) requests submitted to SYSI for review and approval with less than **three (3) days'** notice, teams are to provide a fee of \$50 payable to SYSI to ensure SYSI meets the tournament's deadline under expedited circumstances.

Why are we making this change?

This is primarily a temporary change in process resulting from the discontinuation of the public certification-verification system. SSA has already been working toward the **One Badge** system, which is intended to provide a more streamlined way of managing and verifying coaching credentials, with the goal of making it available to use by the **Outdoor 2027** season.

In the interim, SYSI will continue to use the available verification options within RAMP and work with teams to resolve any discrepancies. Our goal is to make sure that all coaches and team staff personnel meet the requirements for out-of-town tournaments while minimizing last-minute issues or fees.

Thank you for your cooperation and patience during this transition,
If you have any questions or concerns, don't hesitate to reach out.

Saskatoon Youth Soccer Inc.

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